



Emergency Services information sheet

Operational Debriefs

After an emergency event, participants involved in providing welfare and emergency services may be debriefed.

The purpose of an operational debriefing is to:

- learn what actually happened for the historical record or planning purposes
- improve results in similar future situations or incidents
- increase the readiness of those being debriefed for further such incidents.

The information from the operational debrief is gathered by the Local Welfare Emergency Committee and used to improve action plans for future emergencies.

Type of operational debriefs

There are two types of operational debriefs:

Hot debrief

These occur immediately after the event to ensure all feedback, outcomes and actions required are obtained before anyone leaves.

Formal debrief

The objective of this pre-arranged operational debrief is to analyse the elements of the emergency event more critically.

Information obtained from these operational debriefs help improve responses in the future.

Operational Debrief procedure

The operational debrief generally takes place in stage four (Stand Down) of the emergency action plan and follows these procedures:

- participating organisations are informed of the stand down by the Welfare Coordinator
- participating organisations stand down in accordance with the relevant procedures for each organisation
- organisations are to advise the Welfare Coordinator when stand down has been completed
- the Welfare Coordinator advises participating agencies of operational debriefing arrangements
- the Welfare Coordination Centre is closed down
- the Welfare Coordinator conducts the operational debrief then prepares and distributes a Post Operational Report
- the Welfare Coordinator ensures that the Local and State Welfare Committee review the report

Further information

To find out more about Operational Debriefs please visit our website.

www.communities.wa.gov.au

emergencyservices@cpfs.wa.gov.au

08 6217 8190