

COMMUNITY SECTOR ROUNDTABLE

MINUTES OF MEETING Tuesday 12 November 2013

Large Executive Conference Room, Level 2
Department for Child Protection
189 Royal Street, East Perth

Meeting commenced at 9:30am

1. Welcome and Apologies

The Chair welcomed members to the Community Sector Roundtable meeting.

Present

Mr Basil Hanna	Parkerville Children and Youth Care Inc
Ms Cheryl Barnett	Department for Child Protection and Family Support
Ms Kay Benham	Department for Child Protection and Family Support
Mr Mick Geaney	MercyCare
Mr Steve Glew	Department for Child Protection and Family Support
Ms Tricia Murray	Wanslea Family Services Inc
Ms Melissa Perry	Mission Australia
Mr Tony Pietropiccolo	Centrecare Inc
Mr Ashley Reid	Ngala

In attendance

Ms Sandra Flanagan	Department for Child Protection and Family Support
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Apologies

Mr Ian Carter	AnglicareWA
Ms Irina Cattalini	WACOSS
Mr Neil Hamilton	AccordWest
Ms Martine Pitt	Communicare Inc
Ms Veronica Rodenburg	Yaandina Family Centre Inc

2. Minutes of Meeting held 8 October 2013

The minutes from the Community Sector Roundtable meeting held on 8 October 2013 were confirmed as an accurate record of the proceedings.

3. Actions Arising

3.1 Mechanisms for supporting the sector -principles

This item will be discussed under each agenda item as appropriate.

3.2 Leadership and Partnership Forum 2013 - debrief

Mr Glew advised that he had received positive verbal feedback regarding the presenters, the extent of engagement and the venue. 24 responses have been received to date, a reminder was sent out yesterday. The analysis will be provided to members once complete.

It was agreed that a message regarding the cost and value of the forum would be provided to forum participants who did not show up on the day, but had previously confirmed their attendance. Next year's participants are to be advised that they will be

responsible for the cost incurred should they not attend having previously indicating they would.

Action:

- Ms Flanagan to email registered participants who did not attend, or provide apologies.
- Next year's forum invitees to be advised that an invoice will be issued for those who fail to attend without notice.

3.3 Family by Family – dissemination of presentation

It was confirmed this had been disseminated to members.

3.4 Leaving Care Brokerage Funding – additional information.

Mr Glew advised that the leaving care services brokerage was based on \$500 per client. Three agencies received the funding - Mission Australia, Wanslea Family Services and The Salvation Army received funding for both Country and Metro services. The amount provided to each agency was calculated on the caseload and waitlist numbers for that agency. The funds can be used at the discretion of the agency to meet immediate needs of individual clients.

4.0 Guest Speaker : Craig Comrie, CEO, Youth Affairs Council of Western Australia
The chair welcomed Mr Craig Comrie and Ms Donna Quinn, YACWA, to the meeting.

Mr Comrie provided an overview of the Youth Services Consultation Project. It was agreed that the presentation would be circulated to members after the meeting.

Mr Comrie agreed to participate in the CSR Integration of Youth Services working group.

The Chair thanked Mr Comrie and Ms Quinn for their comprehensive presentation and discussion.

It was noted that CPFS has not yet seen the report. Once the report has been endorsed by CPFS, it will be presented at CSR and considered for broader dissemination.

Action:

- Ms Flanagan to disseminate presentation to members.
- Report to be tabled at CSR once endorsed by CPFS Executive.

5. AGENDA ITEMS

5.1 Expansion and development of the Secondary Family Support Hubs

The Chair confirmed that members had received the report prior to the meeting. Members discussed the reporting process once the Murchison and Mirrabooka sites are fully operational. It was agreed that six monthly reports would be preferred, providing one report inclusive of information and data from all three sites. CPFS will provide the data drawn from Fusion for the three sites, to reduce the reporting burden on each site. A draft format for the report will be developed and provided to CSR for comment.

The Mirrabooka tender has closed and the evaluation of tenders is currently underway. It is expected that the process will be completed this month and it is envisaged that the site will commence operation in February 2014.

The Murchison FSN has experienced challenges in overcoming the resistance of local agencies to join the FSN. KPMG and the support officers have worked hard to develop relationships and now have six agencies agreeing to participate. This has resulted in delays in the implementation process and is an important lesson learned – it cannot be assumed that all communities will accept and understand the principles readily.

Feedback had been received that there may be some concern that the FSN principles are not being adhered to in Murchison. The Chair stated that the fundamental principles, agreed to by CSR, have not changed. The MOUs may differ to meet the needs of the local community. It was agreed to meet outside of this meeting to clarify issues that may have arisen regarding the operating framework and KPMG. Julie Dixon, Kay Benham, Steve Glew, Emma White and Liz Forsythe from KPMG to be invited to the meeting to clarify any issues that have arisen.

Members discussed each recommendation in the *Whereto.org.au Issues paper for WA Family Support Networks Internal Coordination Group (8 October 2013)*. All recommendations were agreed to by members.

Actions:

- CPFS to coordinate 6 monthly reports to be provided to CSR, incorporating progress and data from all operational FSN sites.
- Ms Flanagan to coordinate a meeting regarding Murchison FSN.

5.2 Macro issues impacting the out of home care system

Mr Geaney advised that the paper of Complexity has been drafted. Once completed it will be presented to CSR. It was suggested that the paper also be presented at the CPFS committee on out-of-home-care.

Action: Mr Geaney to present the paper to CSR as once completed.

5.3 Self-directed service design

No update this month.

5.4 Integration of Youth Services

Update provided under item 4.0.

6. Other Business

6.1 Christmas lunch

The Chair suggested bringing the time of the lunch forward to 12pm. Members agreed. Members were asked to confirm attendance via email so that final numbers can be provided to the restaurant.

Action: Lunch time to be brought forward an hour and members to confirm their attendance.

6.2 Family by Family

Ms Benham advised that Mirrabooka FSN District has been selected as the pilot site for Family by Family in Western Australia.

7. Next Meeting

The Chair thanked members for their attendance and the meeting was declared closed at 11:15. The next CSR meeting will be held on Tuesday 10 December 2013.